

M e m o r a n d u m

Date: August 11, 2009

To: Placerville Area
Attention: Captain W. L. Donovan

From: **DEPARTMENT OF CALIFORNIA HIGHWAY PATROL**
Office of the Assistant Commissioner, Inspector General

File No.: 005.9968.A7146.010

Subject: 2009 COMMAND PROPERTY INSPECTION REPORT

In accordance with procedures outlined in Highway Patrol Manual (HPM) 11.2, Materials Management Manual, and HPM 22.1, Command Inspections Program Manual, an inspection of your command's property, including vehicles and weapons, was completed by the Property Inspector (PI) on July 16, 2009. Using property records from the appropriate Offices of Primary Interest (OPI), the PI selected a random statistically-valid sample of property that was stratified across four property areas: general inventory control, telecommunications, fleet, and weapons (see Attachments B, C, D, and E). Additionally, the PI chose items within your command and compared them to the appropriate inventory records.

According to the OPI inventory lists, the command had a total property inventory population of 386 items (a). The statistically-valid sample at a 95 percent confidence level ± 4 percent error rate provided a total sample size of 77 items [subtotal of (c)]. Each OPI inventory list was stratified [(b) x subtotal of (c)] and the results rounded to the nearest whole number (d) to ensure all inventory lists were proportionally represented in the statistically-valid sample.

	Population Size (a)	Percentage of Total (b)	Calculated Sample Size (c)	Predetermined List Sample Size (d)
ICU Decals	156	40.41%	31.12	31
Telecom.	130	33.68%	25.93	26
Fleet	17	4.40%	3.39	3
Weapons	83	21.50%	16.56	17
Subtotal	386	99.99%		77
Additions	0	0		**4
Total	386	*100%		81

*Total rounded up to the nearest percentage.

Safety, Service, and Security

Placerville Area
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****Note:** Four additional items were selected as replacements for the unavailable items on the predetermined property inspection list. Three of the four reconciled and one item was unavailable for inspection due to the employee being out of the office.

When comparing equipment recorded on the predetermined property inspection list to equipment located at the command, seventy-one of the seventy-seven items were located. Three items were unavailable for inspection due to employees being out of the office, two items are being held in evidence, and one item (camera) could not be located and it has been previously reported as missing. Furthermore, three of the seventy-one items require a correction be made to the property record. The property inspection results of the equipment recorded on the predetermined property inventory list to equipment located at the command are summarized in Attachment A.

When comparing equipment located at the command to the OPI inventory lists, forty-five of the fifty items reconciled. Five items require a correction be made to the property record. The property inspection results of equipment located at the command to the OPI inventory list are summarized in Attachment A.

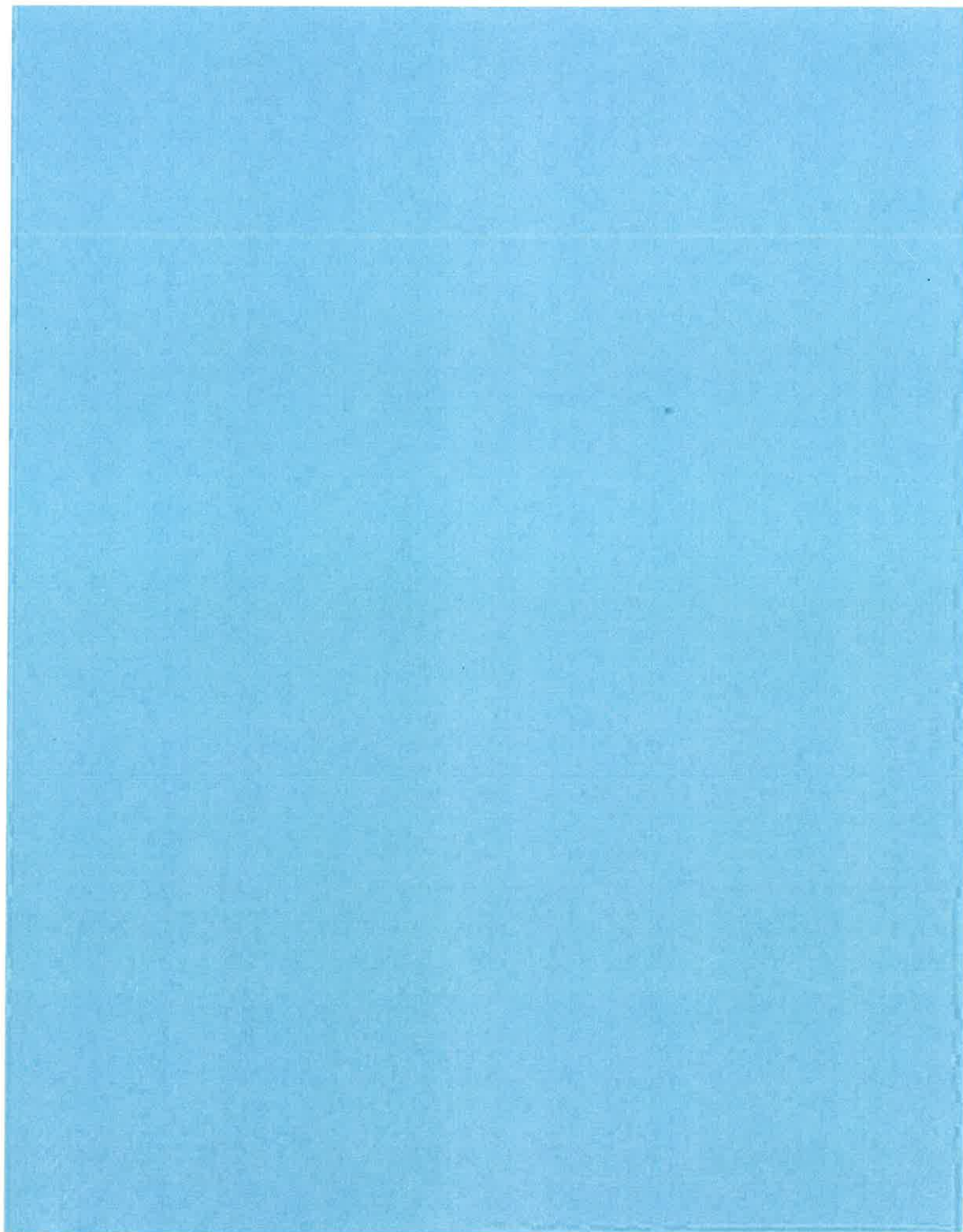
I request your command research and investigate all discrepancies in accordance with departmental procedures outlined in HPM 11.2, Materials Management Manual, Chapter 8, Equipment, and work with the appropriate OPI(s) to rectify any variances. A Physical Inventory Adjustment Request, CHP 24, must be completed to adjust the inventory records. In order to verify that the above listed discrepancies have been rectified, please submit a memorandum to the Office of Inspections through your respective Division by November 5, 2009.

The Office of Inspections would like to thank your command for their assistance during this property inspection. If you have any questions or need additional information, please contact me or Roger Ikemoto, Senior Management Auditor at (916) 843-3160.


M. C. A. SANTIAGO
Assistant Commissioner

Attachments

cc: Office of the Assistant Commissioner, Field
Valley Division
Fiscal Management Section
Telecommunications Section
Office of the Academy
Office of Inspections, Audits Unit



OFFICE OF INSPECTIONS, AUDIT UNIT
PROPERTY INSPECTION DISCREPANCY REPORT
Placerville Area
July 16 - 17, 2009

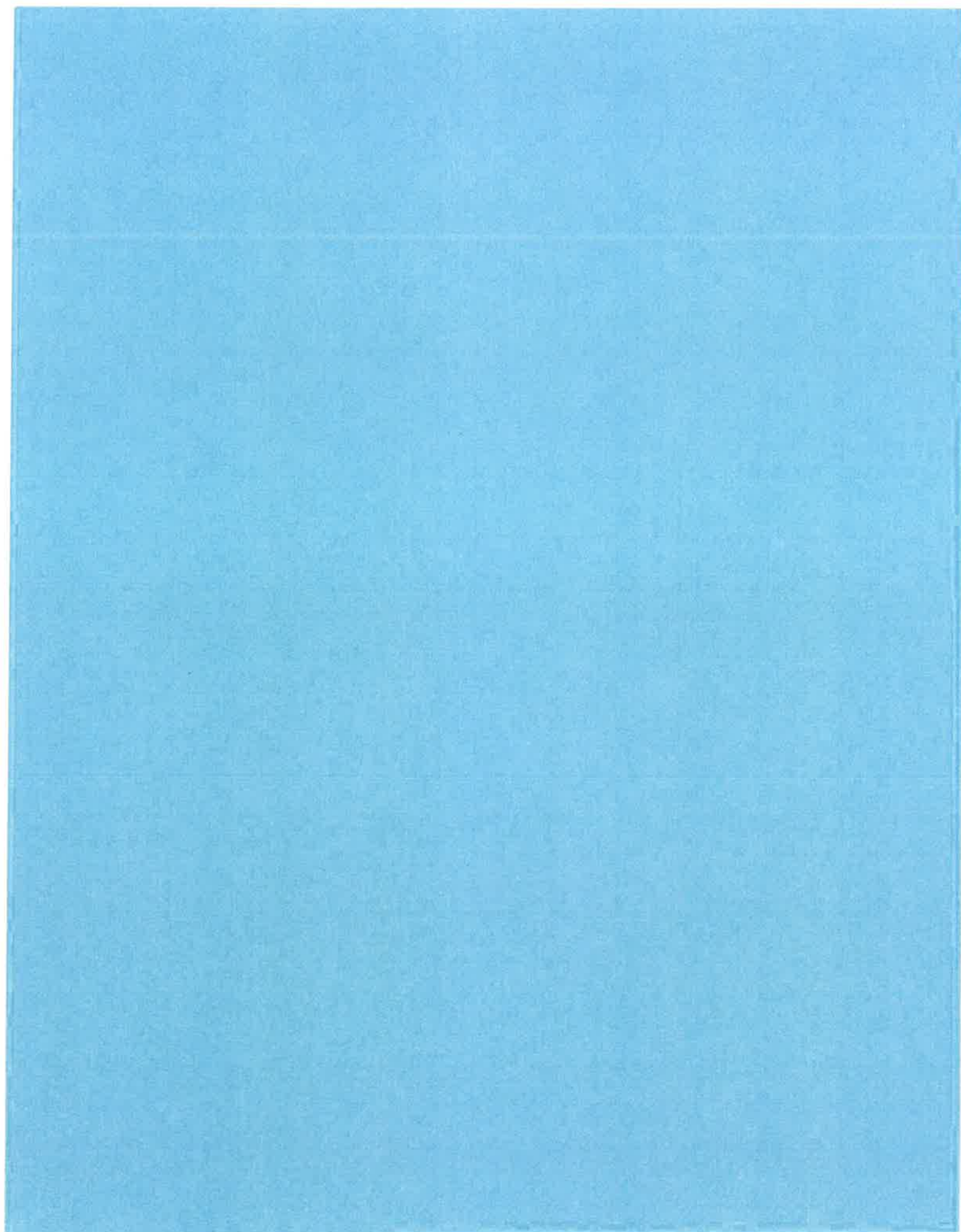
ATTACHMENT A

EQUIPMENT DESCRIPTION	CHP NUMBER	LISTED ON PROPERTY RECORD BUT NOT FOUND	FOUND BUT NOT LISTED ON PROPERTY RECORD	MISSING DECAL OR CORRECTION NEEDED TO PROPERTY RECORD	TRANSFER	NOT AVAILABLE FOR INSPECTION	COMMENTS
CAMERA STILL	112326	X					Item missing, 2009 Annual Inventory memorandum attached.
Mobile Radio	R42587			X			Item located in vehicle 1248040.
Mobile Repeater	R47457			X			Item located in vehicle 1204251.
Mobile Radio	R58339					X	Employee "off" will return 7/20/09.
Hand-Held Radio	R62065					X	Item held in evidence.
Hand-Held Radio	R69143					X	Employee "off" will return 7/20/09.
Scanner	R93842			X			Correction to database, remove "Faria".
Mobile Radio	R41847			X			Item removed from vehicle and located in Area automotive office.
Mobile Repeater	R44967			X			Item removed from vehicle and located in Area automotive office.
Scanner	R51398			X			Item located in vehicle 1248040.
Control Head - Mobile	R77135			X			Item located in vehicle 1183638.
Mobile Repeater	R82421			X			Item located in vehicle 1248040.

OFFICE OF INSPECTIONS, AUDIT UNIT
PROPERTY INSPECTION DISCREPANCY REPORT
Placerville Area
July 16 - 17, 2009

ATTACHMENT A

EQUIPMENT DESCRIPTION	CHP NUMBER	LISTED ON PROPERTY RECORD BUT NOT FOUND	FOUND BUT NOT LISTED ON PROPERTY RECORD	MISSING DECAL OR CORRECTION NEEDED TO PROPERTY RECORD	TRANSFER	NOT AVAILABLE FOR INSPECTION	COMMENTS
Hand-Held Radio	R64835					X	Employee "off" will return 7/17/09.
Weapon						X	Item held in evidence.
Weapon						X	Employee "off" will return 7/22/09.



CALIFORNIA HIGHWAY PATROL
2009 ICU PROPERTY RECORD INSPECTION REPORT
Placerville Area

ATTACHMENT B

ASSET #	DESCRIPTION	MANUFACTURE	SERIAL #	Y	N	A	T	C	OTHER
PROPERTY INSPECTION LIST TO EQUIPMENT									
1 108406	TIMER REACTION ELECTRONIC HAND-HELD	CED		X					
2 110550	RADAR TRAFFIC MOUNTED	STALKER	040580	X					
3 110552	RADAR TRAFFIC MOUNTED	STALKER	040673	X					
4 112326	CAMERA STILL	POLAROID SPECTRA 2			X				Item missing, 2009 Annual Inventory memorandum attached.
5 115391	RADAR UNIT	STALKER	042862	X					
6 115577	RADAR, VEHICLE	STALKER	043280	X					
7 117881	PRINTER	HEWLETT PACKARD	SG01B3G10X	X					
8 120138	RADAR HANDHELD	GENESIS-DECATUR ELE	GVP02798	X					
9 120520	RADAR, VEHICLE	STALKER	046949	X					
10 125081	BREATH ANALYZER	INTOXIMETER	047900	X					
11 125625	RADAR VEHICLE	STALKER	004457	X					
12 129412	SWITCH	3COM	7MMV76C17F8	X					
13 141014	FILE SERVER	HEWLETT PACKARD	2UX54101MT	X					
14 142338	DVD PLAYER	JVC		X					
15 145474	LAPTOP	GATEWAY	0036912937	X					
16 145478	LAPTOP	GATEWAY	0036912845	X					
17 145480	LAPTOP	GATEWAY	0036912906	X					
18 145486	LAPTOP	GATEWAY	0036912888	X					
19 148025	LAPTOP	GATEWAY	0037264417	X					
20 148026	LAPTOP	GATEWAY	0037264484	X					
21 148032	LAPTOP	GATEWAY	0037264455	X					
22 151774	COMPUTER	HEWLETT PACKARD	MXL7251CG6	X					

LEGEND
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CALIFORNIA HIGHWAY PATROL
2009 ICU PROPERTY RECORD INSPECTION REPORT
Placerville Area

ATTACHMENT B

ASSET #	DESCRIPTION	MANUFACTURE	SERIAL #	Y	N	A	T	C	OTHER
23 159356	ANALYZER BREATH PAS DEVICE	INTOXIMTERS INC	082749	X					
24 159357	ANALYZER BREATH PAS DEVICE	INTOXIMTERS INC	082996	X					
25 159362	ANALYZER BREATH PAS DEVICE	INTOXIMTERS INC	082963	X					
26 84578	FLOOR JACK	LINCOLN		X					
27 XMM185	PAS DEVICE P029337		8685	X					
28 XMM351	PAS DEVICE P029337		8851	X					
29 XMM367	PAS DEVICE P029337		8867	X					
30 XRR0210	ALCOHOL SCREENING DEVICE/CASE P037047	INTOXIMTR	18055	X					
31 XRR0229	ALCOHOL SCREENING DEVICE/CASE P037047	INTOXIMTR	18074	X					
EQUIPMENT TO INVENTORY LIST									
1 105734	PRINTER MOD LASERJET 4000N P043H7028	HEWLETT PACKARD	USMB101455	X					
2 130037	PRINTER	HEWLETT PACKARD	CNDX300478	X					
3 133992	TIRE CHANGER	EURO STYLE		X					
4 144629	DIGITAL CAMERA	CANON		X					
5 144630	CAMERA DIGITAL	CANON		X					
6 145283	SWITCH	CISCO	FOC1025Z44M	X					
7 145473	LAPTOP	GATEWAY	0036912863	X					
8 146451	COPIER	SHARP	66001068	X					
9 148896	PRINTER	HEWLETT PACKARD	CNRXL58223	X					
10 149846	UNINTERRUPTIBLE POWER SOURCE	APC	AS0704330690	X					
11 151020	DIGITAL CAMERA	CANON	4422128344	X					
12 151764	COMPUTER	HEWLETT PACKARD	MXL7240B97	X					
13 163199	DVD / VCR COMBO RECORDER	JVC	113R3370	X					

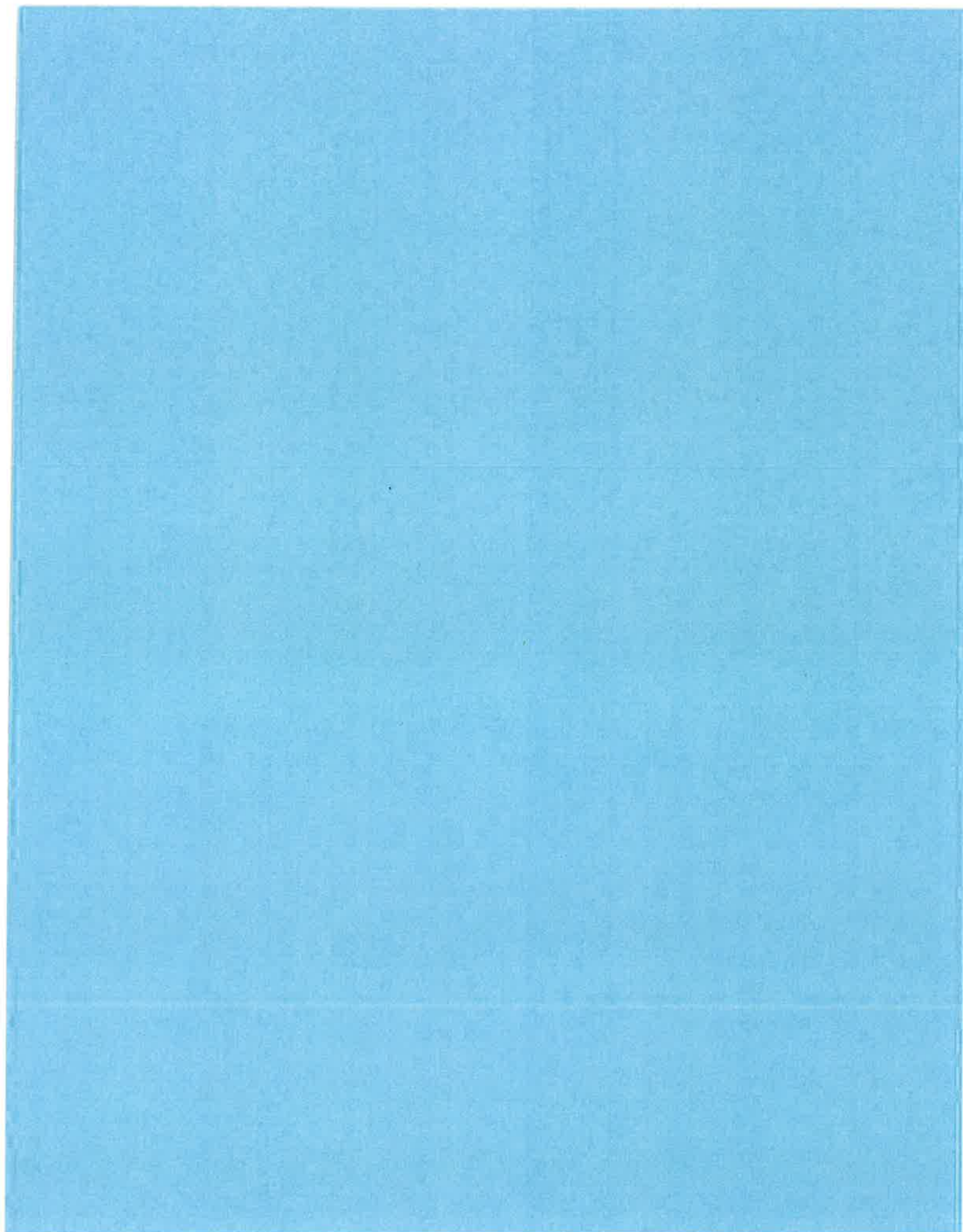
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CALIFORNIA HIGHWAY PATROL
2009 ICU PROPERTY RECORD INSPECTION REPORT
Placerville Area

ATTACHMENT B

	ASSET #	DESCRIPTION	MANUFACTURE	SERIAL #	Y	N	A	T	C	OTHER
14	163382	TELEVISION 20" LCD	SHARP	803991842	X					
15	163383	TELEVISION 20" LCD	SHARP	802991793	X					
16	164708	COMPUTER	HEWLETT PACKARD	MXL8330JFC	X					
17	AF01790	PRINTER DESKJET 950C #040D2001	HEWLETT PACKARD	MY05M1B0V0	X					

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CALIFORNIA HIGHWAY PATROL
2009 TELECOMMUNICATIONS PROPERTY INSPECTION REPORT
Placerville Area

ATTACHMENT C

ASSET #	DESCRIPTION	VEHICLE/MISC.	VEHICLE/MISC.	SERIAL #	Y	N	A	T	C	OTHER
PROPERTY INSPECTION LIST TO EQUIPMENT										
1	F0792	Propane Tank		90379	X					
2	R100298	Cellular Telephone		07605444371	X					
3	R42587	Mobile Radio		9540898	X				X	Item located in vehicle 1248040.
4	R43707	Mobile Radio	1183638	9542134	X					
5	R44486	Mobile Repeater		7546225	X					
6	R47457	Mobile Repeater	spare	7783635	X				X	Item located in vehicle 1204251.
7	R54374	Scanner	1218662	45007658	X					
8	R54533	Scanner	1249990	45007693	X					
9	R57417	Control Head - Mobile	1248586		X					
10	R58339	Mobile Radio	3QDY789	5LMY509		X				Employee "off" will return 7/20/09.
11	R60530	Analyzer/Conditioner - Radio			X					
12	R61021	Hand-Held Radio	14956	402AWUG201	X					
13	R61455	Hand-Held Radio	14657	402AWUF202	X					
14	R61903	Hand-Held Radio	12720	402AWUE950	X					
15	R62040	Hand-Held Radio	10209	402AWUE001	X					
16	R62065	Hand-Held Radio	11619	402AWUF007		X				Item held in evidence.
17	R62959	Hand-Held Radio	10059	402AWW5985	X					
18	R63407	Hand-Held Radio	13463	402AWY0992	X					
19	R68939	Hand-Held Radio	10825	402AXE8715	X					
20	R69143	Hand-Held Radio	16059	402AXE8244		X				Employee "off" will return 7/20/09.
21	R70525	Battery Charger - Radio			X					
22	R75682	Control Head - Mobile	1204251		X					

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CALIFORNIA HIGHWAY PATROL
2009 TELECOMMUNICATIONS PROPERTY INSPECTION REPORT
Placerville Area

ATTACHMENT C

ASSET #	DESCRIPTION	VEHICLE/MISC.	VEHICLE/MISC.	SERIAL #	Y	N	A	T	C	OTHER
23	R80762 Scanner	1183638	C2796F	96001115						
24	R81458 Control Head - Mobile	1239882			X					
25	R90286 Public Address Amplifier			03422497	X					
26	R93842 Scanner	Faria		320Z44001268	X				X	Correction to database, remove "Faria".
EQUIPMENT TO INVENTORY LIST										
1	R40698 Mobile Radio	1204251		9523390	X					
2	R40928 Mobile Radio	1248601		95233496	X					
3	R41847 Mobile Radio	1204745		9540902	X				X	Item removed from vehicle and located in Area automotive office.
4	R41892 Mobile Radio	1239882		9541068	X					
5	R44292 Mobile Repeater	1239882		7545840	X					
6	R44878 Mobile Repeater	1183638	C2796F	7610551	X					
7	R44967 Mobile Repeater	1249990		7610922	X				X	Item removed from vehicle and located in Area automotive office.
8	R45390 Mobile Repeater				X					
9	R49841 Public Address Amplifier			7114	X					
10	R51398 Scanner			95005080	X				X	Item located in vehicle 1248040.
11	R59608 Citizen Band Radio	1183638	C2796F	65000215	X					
12	R70542 Battery Charger - Radio				X					
13	R77135 Control Head - Mobile	spare			X				X	Item located in vehicle 1183638.
14	R80208 Control Head - Mobile	1240052			X					
15	R80747 Scanner	1248321		96001092	X					
16	R80860 Scanner	1240052		95000769	X					

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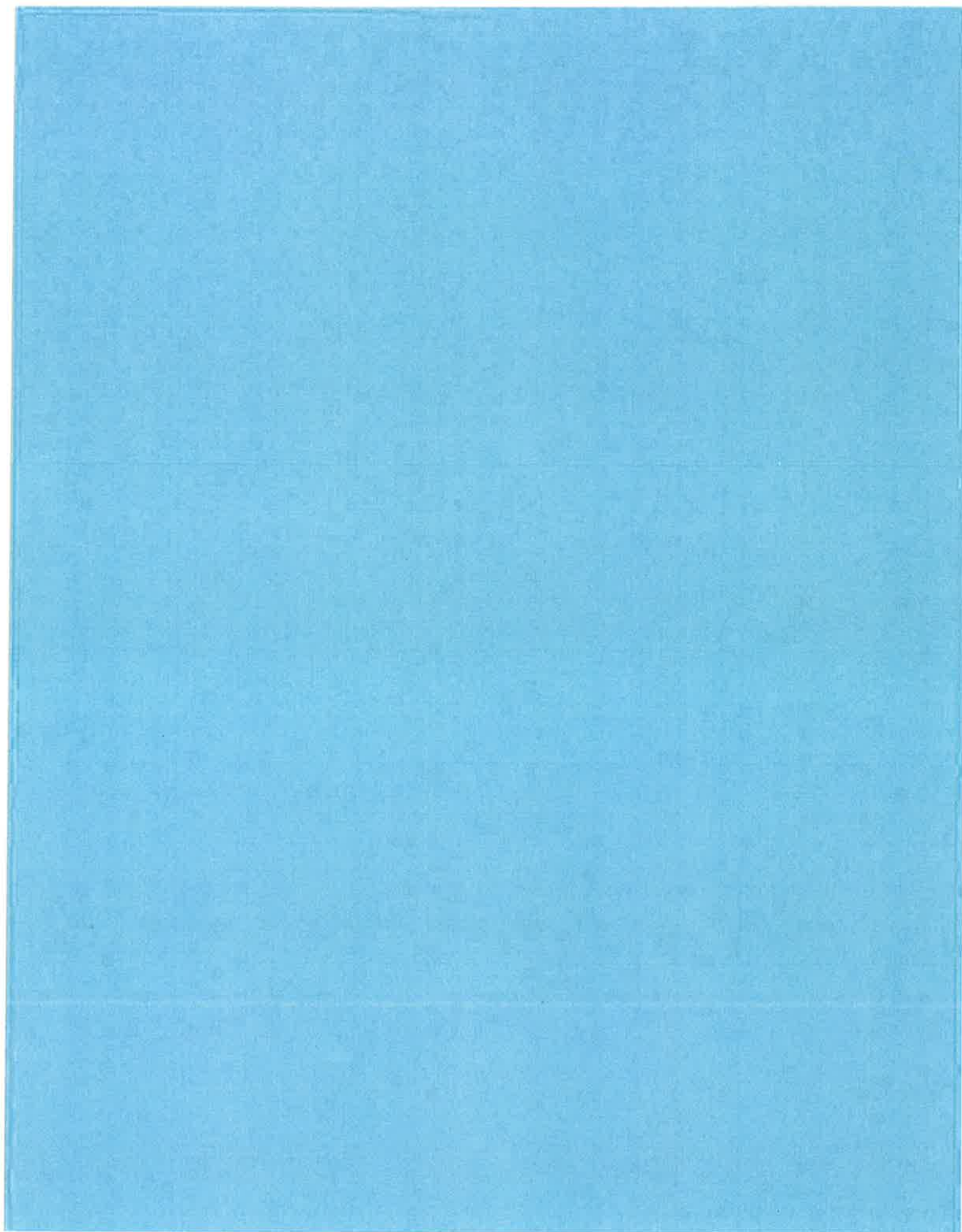
CALIFORNIA HIGHWAY PATROL
2009 TELECOMMUNICATIONS PROPERTY INSPECTION REPORT
Placerville Area

ATTACHMENT C

	ASSET #	DESCRIPTION	VEHICLE/MISC.	VEHICLE/MISC.	SERIAL #	Y	N	A	T	C	OTHER
17	R81046	Scanner	1239707		96001212	X					
18	R82111	Announcer - Telephone		announcer	38267	X					
19	R82421	Mobile Repeater			734238	X				X	Item located in vehicle 1248040.
20	R97465	Citizen Band Radio	1218662	C2811F	54024108	X					
21	R98616	Control Head - Mobile	1248601			X					
PROPERTY LIST TO EQUIPMENT (ADDITIONAL SAMPLE ITEMS SELECTED)											
1	R53388	Mobile Radio	1239707		9523393	X					
2	R56941	Base Station - rack type			1409135	X					
3	R64835	Hand-Held Radio	15262		402AWY7313		X				Employee "off" will return 7/17/09.
4	R79769	Scanner	1239882		95000984	X					

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STATION	EQUIPMENT ID	LICENSE	DESCRIPTION	YEAR	MAKE	MODEL	PM LOC
Y 245	1204251	1204251	ENFORCEMENT SEDAN	2005	FOR	CRNVIC	245 1
Y 245	1239707	1239707	ENFORCEMENT SEDAN	2006	FOR	CRNVIC	245 2
245	1239882	1239882	ENFORCEMENT SEDAN	2006	FOR	CRNVIC	245 3
245	1239914	1239914	ENFORCEMENT SEDAN	2006	FOR	CRNVIC	245 4
245	1240052	1240052	ENFORCEMENT SEDAN	2006	FOR	CRNVIC	245 5
Y 245	1248040	1248040	ENFORCEMENT SEDAN	2007	FOR	CRNVIC	245 6
Y 245	1248321	1248321	ENFORCEMENT SEDAN	2009	FOR	CRNVIC	245 7
Y 245	1248586	1248586	ENFORCEMENT SEDAN	2009	FOR	CRNVIC	245 8
245	1248601	1248601	ENFORCEMENT SEDAN	2009	FOR	CRNVIC	245 9
Y 245	1249990	1249990	PRIMARY COLLISION FACTOR	2007	FOR	CRNVIC	245 10
245	3QDY789	5LMY509	COMMANDER VEHICLES	2005	FOR	CRNVIC	245 11
245	C2532F	1154417	ALL TERRAIN MARKED	2003	FOR	EXPED4X	245 12
Y 245	C2721F	1183679	MRE 4X4	2005	DOD	PU4X4	245 13
245	C2796F	1183638	ALL TERRAIN MARKED	2005	DOD	DURANG	245 14
Y 245	C2811F	1218662	ALL TERRAIN MARKED	2005	DOD	DURANG	245 15
245	C2825E	1218678	MOTOR CARRIER VEHICLES	2005	FOR	VAN	245 16
Y 245	T309	1171573	TRAILERS	2003	DIS	RADAR TRLR	245 17

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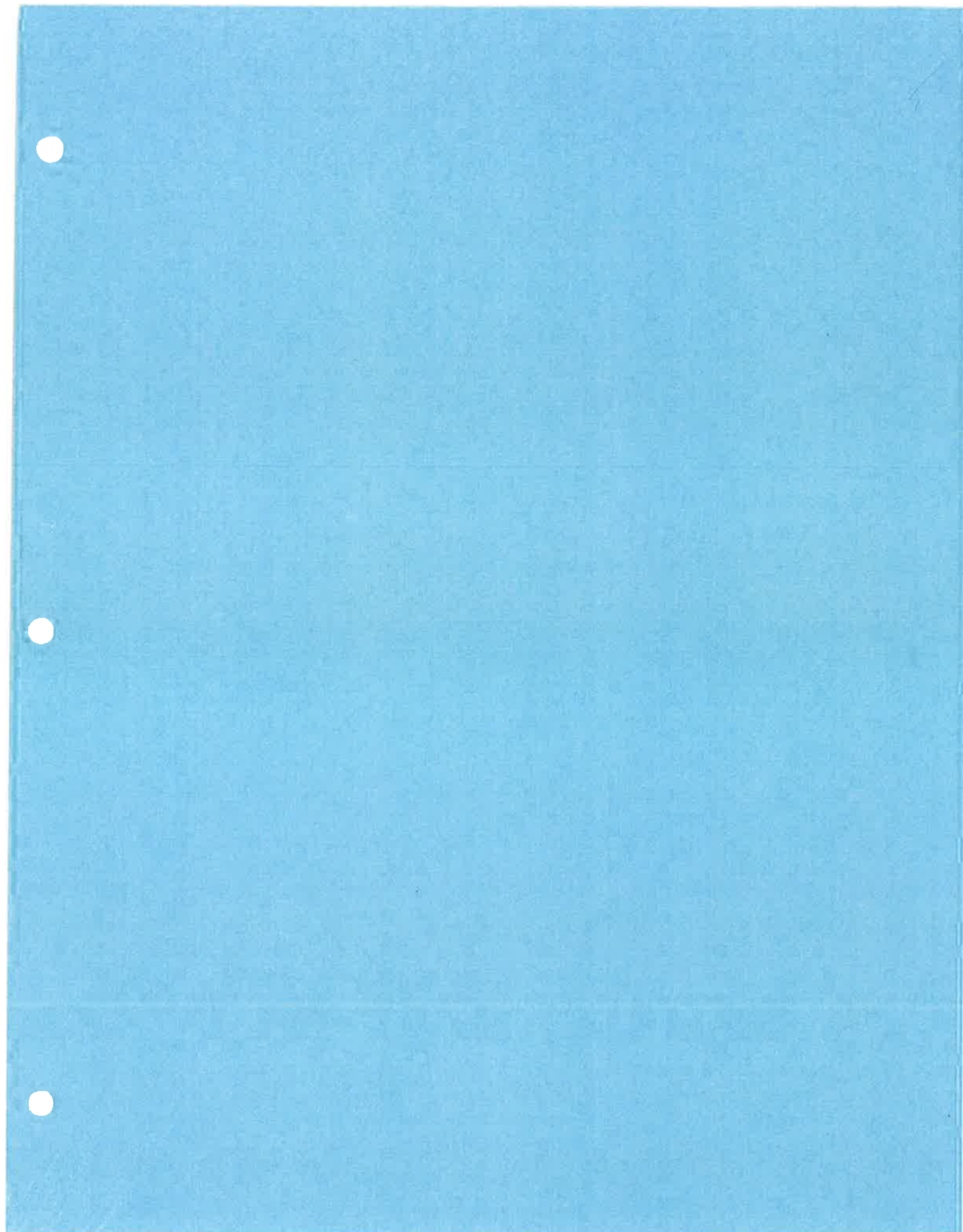
If any vehicles have been transferred - attach CHP 57 form(s)

VERIFIED BY: _____ DATE: _____

COMMANDERS SIGNATURE : _____

LEGEND

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Officer Issued Weapons

HELD AS EVIDENCE

Comments

(Y) = INSPECTED (N) = NOT INSPECTED (A) = ADDITION (T) = TRANSFER (C) = CORRECTION

June 25, 2009

[illegible]

Officer Issued Weapons Total:

Area Issued Weapons

<u>Ser#</u>	<u>Control#</u>	<u>Comments</u>
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]

June 26, 2009

June 26, 2009

Issued to Area/Division:

Comments

[REDACTED]

June 25, 2009

Ser#Control#CommentsSer#Control#CommentsSer#Control#Comments

Ser#

Control#Comments

Department of California Highway Patrol

Complete Area Inventory

245 - Placerville

June 25, 2009

Area Issued Weapons Total: [REDACTED]

Area Grand Total: [REDACTED]

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M e m o r a n d u m

Date: April 21, 2009

To: Academy Weapons Control Unit


From: **DEPARTMENT OF CALIFORNIA HIGHWAY PATROL**
Placerville Area CHP

File No.: 245.14738.12336

Subject: [REDACTED]

The purpose of this memorandum is to verify that [REDACTED] weapon [REDACTED] is currently being held as evidence by the Sacramento County Crime Lab. This is in connection with the on-going El Dorado County murder investigation and up-coming court trial [REDACTED]

The El Dorado County Sheriff's Department Property Unit transferred the weapon to the Sacramento County Crime Lab. Debbie Logsdon from the Sacramento County Crime Lab was contacted by Sergeant Brown on April 21, 2009, and confirmed that they currently have the weapon [REDACTED]. Attached you will find a Sacramento County Crime Lab *Internal Chain of Custody* document confirming their control/possession of the weapon.

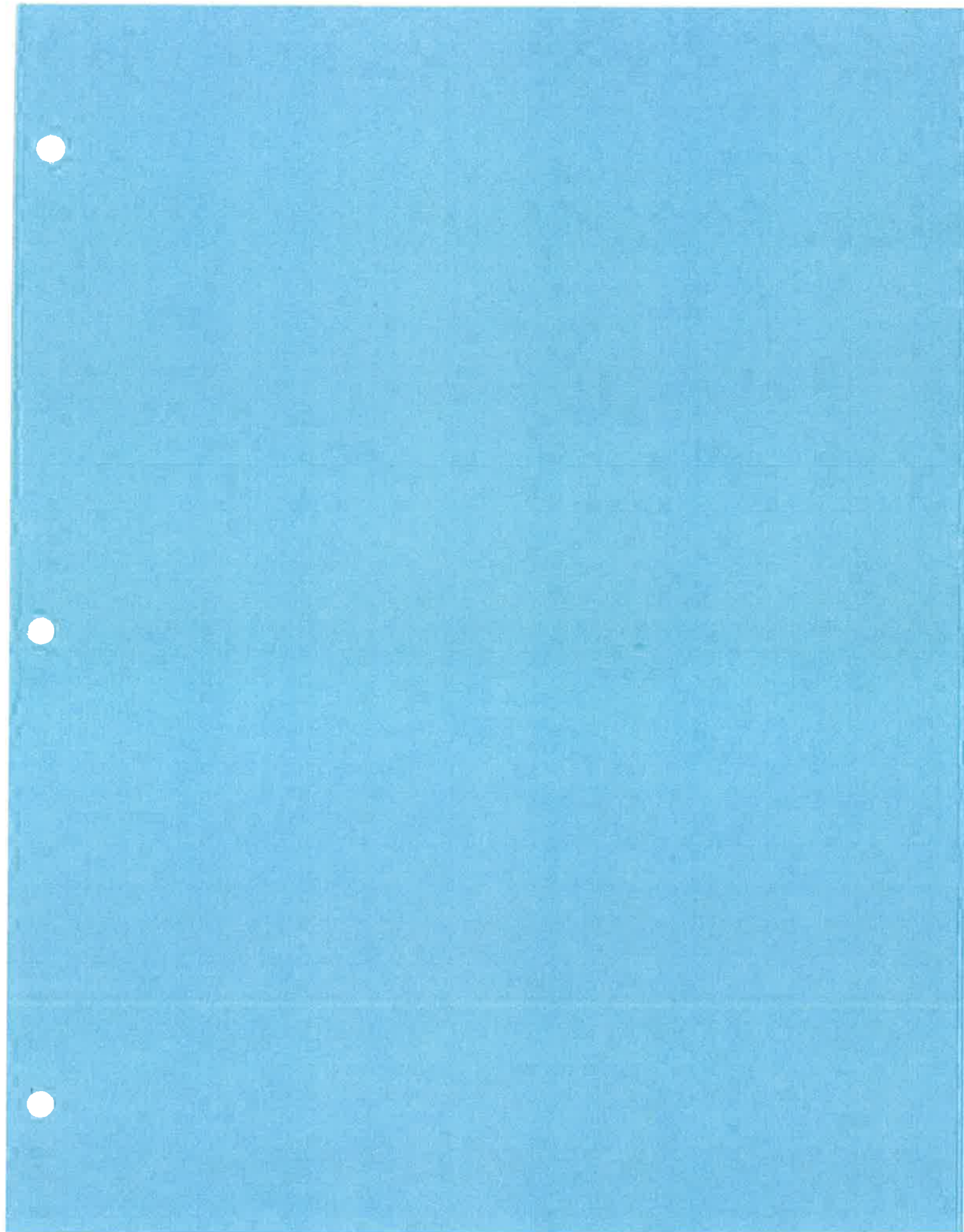
 "For CAPTAIN Donovan"
W. L. DONOVAN, Captain
Commander
Placerville Area

Hand-Held
Radio

B-62065

In evidence

Safety, Service, and Security



M e m o r a n d u m

Date: April 30, 2009

To: Fiscal Management Section

From: **DEPARTMENT OF CALIFORNIA HIGHWAY PATROL**
Placerville Area CHP

File No.: 245.14738.12336

Subject: 2009 ANNUAL INVENTORY

VALLEY DIVISION

APPROVED BY: *[Signature]*

DATE: *5/15/09*

sent to ACF 5/21/09

1). FLEET INFORMATION:

No Discrepancies.

2). PROPERTY RECORDS:

- A). Mobile radio (R42190), control head (R77277), mobile repeater (R44529), and scanner (R56225) were located in patrol vehicle #1204190 which was run-out and returned to Fleet Operation Section. They are noted on the attached CHP 57.
- B). Scanner (R49969) was installed in patrol vehicle #1204065 in May of 2006. The patrol vehicle was run-out on August 5, 2008, and both the scanner and the vehicle were returned to Fleet Operation Section. They are noted on the attached CHP 266 and CHP 57.
- C). Citizen band radio (R87743) was installed in patrol vehicle #1137332. The patrol vehicle was run-out on July 7, 2007, and both the radio and the vehicle were returned to Fleet Operation Section. They are noted on the attached CHP 57.
- D). Lasertech Truspeed LIDAR Unit (159810) was transferred to the Rancho Cordova CHP Office. It is noted on the attached CHP 266 completed on February 28, 2009.

09 MAY 28 AM 11:00

RECEIVED CHP
PLACERVILLE AREA-245

Safety, Service, and Security

3). ITEMS NOT LOCATED:

A). **R87358- Motorola Single Battery Charger.** This item was identified as "missing" on the 2008 inventory. This item appeared on the 2008 inventory without an accompanying 266 (it was not on the 2007 inventory). A search was conducted for both the item and the 266 during the 2008 inventory and neither could be located. To date, neither the item nor the 266 can be located, and there is no indication that this item was ever actually received by the Placerville Area. The Area will continue to search for the item.

B). **112326- Polaroid Spectra 2 Camera.** Last year's annual inventory (working copy) was reviewed to assist in locating the camera. The camera was not found in the last known location (VIN locker). An exhaustive search was conducted of all office space, including but not limited to, file cabinets, desks, storage areas/lockers, maintenance rooms, vehicles, etc. The item was not located. The Area will continue to search for the item.

C). **R94501- Nokia Cellular Telephone.** Last year's annual inventory (working copy) was reviewed to assist in locating the telephone. There was no indication as to where the telephone was located last year. An exhaustive search was conducted of all office space, including but not limited to, file cabinets, desks, storage areas/lockers, maintenance rooms, vehicles, etc. The item was not located. The Area will continue to search for the item.



W. L. DONOVAN, Captain
Commander